

# Horsted Keynes Youth Council

## **Constitution**

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## **1 Name**

The Horsted Keynes Youth Council (HKYC) was approved as a Working Group by the full Council on 11<sup>th</sup> May 2024.

## **2 Scope**

The HKYC is a group of 11 to 17 year olds living within the Parish of Horsted Keynes who take an active role in the community in order to make a difference by undertaking various fundraising ventures to support local charities. Opportunities are created for young people to achieve and to be involved in influencing local policies and attitudes, developing skills and abilities which are needed in later life.

## **3 Meetings**

The HKYC meet monthly at the Martindale Centre to discuss things happening around the parish and put forward our own ideas to the Parish Council.

## **4 Quorum**

No business shall be transacted at any meeting unless a quorum is present.

A quorum is a third of HKYC members.

## **5 Chair**

All meetings shall be chaired by the person who has been elected as Chairman, or, in their absence, by the Vice Chairman.

## **6 Votes**

Each member of the Youth Council shall have one vote, but if there is an equality of votes then the person chairing the meeting shall have the casting vote in addition to any other vote he or she has cast.

## **7 Roles within the Youth Council**

HKYC shall always have a Chairman (chair meetings of HKYC; presents the views of HKYC to HKPC and the wider community) who is elected at each meeting.

HKYC has a Secretary and Treasurer. Other roles will be appointed as and when required.

## **8 Supervision of activity with children or young people**

Compliance with the Council Safeguarding Policy.

All people who are involved on a regular basis undergo safeguarding training as per the Council Safeguarding Policy.

## **9 Record Keeping (Incident/Accident Reporting)**

Compliance with the Council Safeguarding Policy.

## **10 Risk Assessments**

Compliance with the Council Safeguarding Policy.