



Rear of Village Hall
The Green
Horsted Keynes
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Draft - Minutes of the Meeting of the Horsted Keynes Finance & Governance Committee held at 4.00pm on 2nd December 2024

Present: Cllr C Forman (Chairman), Cllr S Webster, Cllr T Gamble, & Cllr P Miles
Ms A Maxwell Clerk
A member of the public

FG036 PUBLIC PARTICIPATION

A member of the public spoke raising the following issues:

- On the website 3 Councillor's declarations of interest are incorrect
- A Councillor had not declared their partner's interest.
- A link on the website relating to youth services is incorrect.
- EMR Small Rural Business grant should be renamed Village Hall grant
- Queried predicted £4k year-end balance of the general reserves verses the starting balance of £26k.

FG037 APOLOGIES

None

FG038 DECLARATIONS OF INTEREST

Cllr Miles declared his connections with the Church and HKPCC ref Budget item FG042.

FG039 MINUTES

- i. The Committee resolved that the minutes of the F&G Committee Meeting held on 4th November 2024 be taken as read, confirmed as a correct record, and were signed by the Chairman.
- ii. Outstanding items below from previous meetings were mentioned. Allotments rents due, Football rent due Feb next year, toilet cleaning contract, audit cost are they correct and water supplier required to read meter at the pavilion as broken. Clerk to action. Noted HMRC paid quarterly by DD and the date the precept request is 31st January 25

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FG040 RESERVES POLICY

- i. After a discussion it was resolved to recommend the Minimum Reserves Policy as presented for adoption at the next Full Council meeting
- ii. To review first draft of financial risks facing the Parish Council as per 2.2.5 of Draft Minimum Reserves Policy. This was deferred to a future meeting to allow more time to properly assess the risks.
- iii. To consider the addition to the budget for reserves to be recommended to Full Council Projected. It was agreed to discuss this item with the budget review item FG042.

FG041 VILLAGE HALL MEETING

The recommendation to full Council is that it's not able to add any additional funds to the precept for the Village Hall in this budget due to depleted reserves.

FG042 BUDGET 2025/2026

The projected Year End accounts and Budget recommendations were reviewed. Projected general reserves figure at the year-end is £4700. This is less than the figure required.

It was resolved to recommend to full Council that £12,700 is added to the budget for general reserves to bring them in line with the minimum amount required.

After a discussion it was resolved the precept request of £82,300 for 25/26 would be recommended to full Council.

Cllr Webster left the meeting at 5.15pm

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FG043 MOBILE PHONE

The Clerk to make enquires with our IT provider as to the options they could provide and Cllr Forman to investigate alternative options as well. Approved expenditure of £150 previously agreed.

FG044 WEBSITE

The Clerk to investigate what website training is available and associated costs from our supplier.

FG045 MATTERS ARISING

To note items arising after the preparation of this agenda which the Chairman agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

None

DATE OF NEXT MEETING

20th January 2025 at 3pm

Meeting closed at 6pm

Signed

Date.....