



Rear of Village Hall  
The Green  
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## Full Council – Agenda

Tuesday 5<sup>th</sup> November 2024

Members of **Horsted Keynes Parish Council** are hereby summoned to attend a meeting on **Tuesday 12<sup>th</sup> November 2024 at 7.30pm** in the Village Hall to transact the following business.

*S Heynes*

Samantha Heynes  
Locum Parish Clerk

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Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

### AGENDA

- FC105** To receive apologies for absence
- FC106** To receive declarations of interest from Members in respect of any matter on the agenda. The disclosure must include the nature of the interest. If you become aware, during the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.
- FC107** To approve the minutes of the Full Council meetings held on 12<sup>th</sup> October 2024 and the EGM held on 29<sup>th</sup> October 2024
- FC108** To note the Full Council Action List
- FC109** To consider co-option to fill the current Parish Council vacancy
- FC110 Reports**
- a. To receive a report from the County Councillor
  - b. To receive a report from the District Councillors
  - c. To receive and consider reports from Parish Councillors (including any training events attended)
- FC111 Finance & Governance**
- a. To note that the bank reconciliation statements for October 2024 will be prepared for the December meeting
  - b. To note the current budget position for 2024-25 to September (attached)
  - c. To note the increased grant requests for 2025-26 received from the PCC (attached)
  - d. To consider the draft budget for 2025-26 (attached)
  - e. To consider adoption of the updated F&G Committee scheme of delegation (attached)
  - f. To consider the amendment proposed by F&G Committee to update the financial regulations to allow the RFO to hold petty cash to facilitate the operations of the Youth Council (attached)



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- g. To approve the recommendation of the F&G Committee on 23 September to transfer the balances on the following EMR codes to General Reserves and then delete these codes:

323 Potential Liabilities	£540
329 Contingency Donation	£138
330 Legal Expenses	£275
332 Planning Advice	£ 80
335 Coronation	£ 65.87

- h. To consider the following grant applications (attached):
- Horsted Keynes Community Land Trust - £180
  - Horsted Keynes Wildlife Group - £138.99
  - Horsted Keynes Cricket Club - £1,000 (amount to be confirmed)

#### **FC112 Planning**

- a. To receive a verbal update on Planning Applications received and any MSDC Decisions

#### **FC113 Youth Council**

- a. To receive a verbal update on Youth Council activities

#### **FC114 General**

- To consider the activities at St Stephens Field
- To receive an update regarding the Village Hall consultation
- To receive an update regarding playground repairs
- To consider Community Resilience
- To receive an update regarding Mobile Connectivity
- To receive an update from the Environment Working Group
- To receive an update regarding the CLT Feasibility Group
- To consider the purchase of a new printer for the Parish Council office (attached)
- To consider the Public Consultation for Remote Meetings and Proxy Voting available here [Enabling remote attendance and proxy voting at local authority meetings - GOV.UK](#)
- To consider items for inclusion on a future Agenda

#### **FC115 Comments from Members of the Public relating to agenda items**

#### **FC116 To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. Such matters will be for noting only or deferral to a future meeting only.**

**Future Meeting:** Tuesday 10<sup>th</sup> December 2024 at 7.30pm