



Rear of Village Hall
The Green
Horsted Keynes
West Sussex
RH17 7AP

e-mail: clerk@horstedkeynes-pc.gov.uk
www.horstedkeynes-pc.gov.uk

Finance & Governance Committee – Agenda

28th October 2024

Members of Horsted Parish Council Finance & Governance Committee are hereby summoned to attend a meeting on **Monday 4th November 2024 at 4pm** in the Parish Office to transact the following business.

S Heynes
Mrs S Heynes
Locum Parish Clerk

AGENDA

FG026 PUBLIC PARTICIPATION

Members of the public are welcome and encouraged to attend. The first ten minutes of the meeting will be available for the public to express a view or ask a question on relevant matters on the agenda. The public and press are also welcome to stay and observe the rest of the meeting.

FG027 APOLOGIES

To receive apologies for absence.

FG028 DECLARATIONS OF INTEREST

Members are invited to make any declaration of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered.

FG029 MINUTES

- i. To resolve that the minutes of the F&G Committee Meeting held on 23rd September 2024 be taken as read, confirmed as a correct record and signed by the Chairman
- ii. Matters Outstanding from these minutes (not listed as separate agenda items)

FG030 2024-2025 BUDGET

- i. To review the Earmarked Reserves
- ii. To review the 2024-2025 year to date budget
- iii. To consider the 2025-26 budget requirements



Rear of Village Hall
The Green
Horsted Keynes
West Sussex
RH17 7AP

e-mail: clerk@horstedkeynes-pc.gov.uk
www.horstedkeynes-pc.gov.uk

FG031 PUBLIC TOILETS WATER USE

To note the credit balance of £430 for the water usage at the public toilets and consider how to proceed.

FC032 SCHEME OF DELEGATION

To consider the following Schemes of Delegation and make any recommendations for changes to be considered for adoption at the next Full Council meeting:

- i. F&G Committee
- ii. Full Council

FC033 FINANCIAL REGULATIONS AMENDMENT

To consider an amendment to the financial regulations to allow the RFO to hold petty cash to facilitate the operations of the Youth Council (attached).

FC033 CONFIDENTIAL BUSINESS

To consider whether to resolve to exclude the press, broadcast media and public (pursuant to the Public Bodies (Admission to Meetings) Act 1960) during consideration of the following confidential business to be conducted:

Staffing Matters

FC034 MATTERS ARISING

To note items arising after the preparation of this agenda which the Chairman agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

DATE OF NEXT MEETING

20th January 2025 at 10am