

**Bank Reconciliation Statement as at 30/09/2024  
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Current Account	30/08/2024		41,357.32
			<u>41,357.32</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			41,357.32
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			41,357.32
		<b>Balance per Cash Book is :-</b>	<b>41,357.32</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....

**Bank Reconciliation up to 30/09/2024 for Cashbook No 1 - Current Bank A/c**

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
03/09/2024	DD	65.00		65.00		R <input type="checkbox"/>	EDF Energy
03/09/2024	DD	85.00		85.00		R <input type="checkbox"/>	EDF Energy
05/09/2024	BACS	720.00		720.00		R <input type="checkbox"/>	Surrey Hills Solicitors
05/09/2024	BACS	90.00		90.00		R <input type="checkbox"/>	HK Produce & Craft Show
10/09/2024	BACS	378.00		378.00		R <input type="checkbox"/>	Sam Heynes
10/09/2024	BACS	750.00		750.00		R <input type="checkbox"/>	Horsted Keynes PCC
10/09/2024	BACS	1,300.00		1,300.00		R <input type="checkbox"/>	Horsted Keynes PCC
10/09/2024	BACS	1,350.00		1,350.00		R <input type="checkbox"/>	Horsted Keynes PCC
10/09/2024	BACS	-750.00		-750.00		R <input type="checkbox"/>	Horsted Keynes PCC
10/09/2024	BACS	-1,300.00		-1,300.00		R <input type="checkbox"/>	Horsted Keynes PCC
10/09/2024	BACS	-1,350.00		-1,350.00		R <input type="checkbox"/>	Horsted Keynes PCC
10/09/2024	BACS	750.00		750.00		R <input type="checkbox"/>	Horsted Keynes PCC
10/09/2024	BACS	1,300.00		1,300.00		R <input type="checkbox"/>	Horsted Keynes PCC
10/09/2024	BACS	1,350.00		1,350.00		R <input type="checkbox"/>	Horsted Keynes PCC
16/09/2024	DD	18.16		18.16		R <input type="checkbox"/>	Castle water
30/09/2024	BACS	2,400.00		2,400.00		R <input type="checkbox"/>	Council HR & Governance Suppor
30/09/2024			31,215.00	31,215.00		R <input type="checkbox"/>	Receipt(s) Banked
30/09/2024	CHRGs		2,400.00	2,400.00		R <input type="checkbox"/>	Receipt(s) Banked
		<u>7,156.16</u>	<u>33,615.00</u>				

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**Signatory 2:**

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**Bank Reconciliation Statement as at 30/09/2024  
for Cashbook 2 - Business Premium Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Business Premium Account	01/09/2024		35,698.36
			<u>35,698.36</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			35,698.36
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			35,698.36
		<b>Balance per Cash Book is :-</b>	<b>35,698.36</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

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**Signatory 2:**

Name ..... Signed ..... Date .....

Bank Reconciliation up to 30/09/2024 for Cashbook No 2 - Business Premium Account

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
28/05/2024	BACS	-3,200.00		-3,200.00		R <input type="checkbox"/>	HK Pre School
28/05/2024	BACS	3,200.00		3,200.00		R <input type="checkbox"/>	HK Pre School
22/07/2024	BACS	-361.20		-361.20		R <input type="checkbox"/>	Barcombe Landscapes Ltd
22/07/2024	BACS	361.20		361.20		R <input type="checkbox"/>	Barcombe Landscapes Ltd
02/09/2024			155.49	155.49		R <input type="checkbox"/>	Receipt(s) Banked
30/09/2024	CHRGs	2,400.00		2,400.00		R <input type="checkbox"/>	Current Bank A/c
		<u>2,400.00</u>	<u>155.49</u>				

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