



Rear of Village Hall
The Green
Horsted Keynes
West Sussex
RH17 7AP
01825 791919

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To members of **Horsted Keynes Parish Council**

You are hereby summoned to attend the meeting of the **Parish Council** in the **Village Hall** at **7.30pm** on **Tuesday 8th October 2024** to transact the following business:

S Heynes

Samantha Heynes
Locum Parish Clerk

Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

AGENDA

1st October 2024

- FC080** To receive apologies for absence
- FC081** To receive declarations of interest from Members in respect of any matter on the agenda. The disclosure must include the nature of the interest. If you become aware, during the meeting, of an interest that has not been disclosed under this item you must immediately disclose it
- FC082** To approve the minutes of the Full Council meetings held on 23rd July and 10th September 2024
- FC083** To note the Full Council Action List
- FC084** To consider co-option to fill the current Parish Council vacancy
- FC085 Reports**
 - a. To receive a report from the County Councillor
 - b. To receive a report from the District Councillors
 - c. To receive and consider reports from Parish Councillors (including any training events attended)
- FC086 Finance & Governance**
 - a. To review and approve all payments made and the bank reconciliation statements for June, July, August and September 2024
 - b. To note the current budget position for 2024-25
 - c. To review and adopt the updated Financial Regulations
 - d. To review and agree the updated Fixed Assets list
 - e. To consider the following grant requests:
 - i. Carols Donation of £135
 - ii. HK Post Office & Shop Association Ltd of £600
 - iii. HK Conservation Group of £160



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- f. To review and approve the recommended changes to the Council Scheme of Delegation:
 - i. TGR&H Scheme of Delegation (allow expenditure approval to £1,000 before referral to Full Council)
 - ii. Planning Scheme of Delegation (recommended changes highlighted on attached document)
 - iii. Removal of Neighbourhood Plan Steering Group
- g. To note the revised insurance schedule for renewal from 1st October 2024 for Horsted Keynes Parish Council assets

FC087 Planning

- a. To receive a verbal update on Planning Applications received and any MSDC Decisions

FC088 Youth Council

- a. To receive a verbal update on Youth Council activities.

FC089 General

- a. To consider the activities at St Stephens Field
- b. To receive an update regarding the proposal to provide additional future support for the Village Hall
- c. To receive an update regarding playground repairs
- d. To consider Community Resilience
- e. To receive an update regarding Mobile Connectivity
- f. To receive an update from the Environment Working Group
- g. To note the future requirements for the Recreation Ground Trustees including insurance
- h. To consider items for inclusion on a future Agenda

FC090 Comments from Members of the Public relating to agenda items

FC091 Confidential Business

To consider whether to resolve to exclude the press, broadcast media and public (pursuant to the Public Bodies (Admission to Meetings) Act 1960) during +consideration of the following confidential business to be conducted.8

- a) Staff Matters

FC092 To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. Such matters will be for noting only or deferral to a future meeting only

Future Meeting: Tuesday 12th November 2024